

BDH ASSOCIATES, INC.

4572 Lawrenceville Hwy, Suite 201
Lilburn, GA 30047
(770) 564-2999 or Toll Free: (888) 328-0500
Fax: (770) 564-9327

BOND NO. _____

SBA Account? YES % NO %

SBG # _____

BOND REQUEST INFORMATION FORM

Request for: Bid Bond % Performance/Payment Bond % Maintenance Bond % Request Date: _____

Contractor's Name & Address _____

Obligee's Name & Address _____

Description of work and location: _____

Bid Date & Time: _____ Contractor's Estimate: \$ _____ Bid Bond Amt.: (____%) \$ _____

Start Date: _____ Completion Date: _____ Liquidated Damages: _____/Day

Performance Bond Amt: \$ _____ Payment Bond Amount \$ _____

Bond Form: AIA311 % AIA312 % Federal % Attached % Copy of Contract: Attached % To Follow %

Architect's Name & Address: _____

Unusual Features: _____

Job Breakdown: \$ _____ Material \$ _____ Labor % Subbed: _____%

Subcontracted: \$ _____ Electrical \$ _____ Plumbing Subs Bonded Back? _____

\$ _____ Site Prep \$ _____ (_____)

Amount of Uncompleted Work On Hand: \$ _____

Current Work on Hand report attached? Yes % No %

Bid Results:

1. _____ \$ _____ 3. _____ \$ _____

2. _____ \$ _____ 4. _____ \$ _____

Remarks: _____

DELIVERY INSTRUCTIONS (please indicate): % Regular Mail % Other _____

(Bond will be sent regular mail unless otherwise indicated) % Overnight: Name of Carrier _____
Account Number: _____

Submitted by: _____ Date: _____

Approved by: _____ Date: _____ Within In-House Authority: Yes % No %

Premium Rate: \$ _____ per thousand TOTAL PREMIUM: \$ _____ SBA Fee (.6%) = \$ _____