

**BDH ASSOCIATES, INC.**  
4572 Lawrenceville Hwy., Suite 201  
Lilburn, GA 30047  
(770) 564-2999 or Toll Free (888) 328-0500  
Fax: (770) 564-9327

## **MOTOR VEHICLE TITLE BOND REQUIREMENT**

**PREMIUM: VARIES**

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In order to apply for the above bond, please submit the following information:

1. Motor Vehicle Title Bond Application (Form Attached)
2. Certification of Inspection – State of Georgia requires this form to be completed by a Police Officer
3. Affidavit – State of Georgia requires you to complete, sign and have notarized
4. Call the State of Georgia, Department of Motor Vehicles at (404) 362-6482 or (404) 362-6483 to get the value of the vehicle which is the amount of the bond as required by the State
5. Proof of Ownership - i.e., bill of sale, etc.

Once you have all of the above completed, bring them to our office. If everything is in order, we will write the bond while you wait in most cases.

If you have any questions, please feel free to contact our office.

# MOTOR VEHICLE TITLE BOND APPLICATION

Producer: BDH Associates, Inc

Bond Number \_\_\_\_\_

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Applicant's Full Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

Phone: Office: (\_\_\_\_) \_\_\_\_\_ Home: (\_\_\_\_) \_\_\_\_\_

Amount of Bond: \$ \_\_\_\_\_ Date of Bond: \_\_\_\_\_, 20\_\_\_\_ Term: 4 years

To Whom is bond given GA Department of Revenue, Motor Vehicle Division

PO Box 740381, Atlanta, Georgia 30374-0381

Nature or character of bond required Motor Vehicle Title Bond

Has application for this bonds been made to another company? \_\_\_\_\_ If yes, give particulars: \_\_\_\_\_

Explanation of why a bond is needed to get your title: \_\_\_\_\_

Insurance Protection Carried?  Yes  No If yes, Name of Carrier

Property (Limits) \$ \_\_\_\_\_ Casualty (Limits) \$ \_\_\_\_\_

Where you refered by an insurance agency? ( ) Yes ( ) No

Name of insurance agency \_\_\_\_\_

**GENERAL INDEMNITY AGREEMENT**

The Surety shall execute the Bonds and or undertakings, hereinafter called Bonds, requested by the undersigned Principal(s) and or Indemnitor(s), hereinafter called Indemnitors, the undersigned Indemnitor(s), in consideration thereof, jointly and severally covenant and agree with the Surety as follows:

That any and all declarations made and answers given, are the truth without reservation, and are made for the purpose of inducing the Surety to become Surety on bonds, renewals, continuations, increases or substitutions executed or to be executed.

That premiums for each bond, renewal, extension, and continuation issued hereunder will be paid when due until the Surety has received written evidence, satisfactory to the Surety, that it has been discharged of its obligations and released of any and all liability it may have accrued.

That the Indemnitors hereby authorize the Surety to make such pertinent inquiry as may be necessary from any person, firm or corporation in order to confirm information furnished it by Indemnitors and or to acquire additional information for it's use in the execution of said Bonds.

That the indemnitors will at all times indemnify and hold harmless the Surety harmless from and against any and all damages, loss, costs, charges, expenses and advances of whatsoever kind or nature which it shall or may, at any time, sustain or incur by reason or in consequence of it's executing of any Bond or Bonds.

That if any or all of the Indemnitors are required to provide collateral or security of any form in regard to the execution of any Bond or Bonds, said collateral or security shall be pledged to or placed in the possession of any entity or party that the Surety shall designate. Any such designation shall be made upon the written direction of the Surety and at the sole discretion of the Surety.

The Principal and the Indemnitors acknowledge that it is their intent that the obligations set forth herein shall also be enforceable as a result of any bonds furnished for or on behalf of any present or future affiliate or subsidiary of such Indemnitor(s).

Signed and sealed this \_\_\_\_ day of \_\_\_\_, \_\_\_\_

**If Individual, sign here**

Witness \_\_\_\_\_

BY: \_\_\_\_\_  
Name

Witness \_\_\_\_\_

BY: \_\_\_\_\_  
Name

**If Partnership or LLC sign here**

Name of Firm:

Notary/Witness \_\_\_\_\_

BY: \_\_\_\_\_ (Seal)

Name of Firm:

Notary/Witness \_\_\_\_\_

BY: \_\_\_\_\_ (Seal)

**If Corporation or Company sign here**

Name of Firm:

Notary/Attest \_\_\_\_\_

BY: \_\_\_\_\_ (Seal)

Name of Firm:

Notary/Attest \_\_\_\_\_

BY: \_\_\_\_\_ (Seal)

## Surety Bond

When the proper supporting documents required by law for the issuance of a certificate of title on a motor vehicle (that is required to be titled in this State) cannot be obtained, a certificate of title may be obtained on the basis of a surety bond. If it becomes necessary to title on the basis of a surety bond, the following procedures must be followed:

A. Title Application

The application must be completed in full and signed by the applicant(s), reflecting the same name shown as the Principal on the Certificate of Title Bond (form MV-46)

B. Certificate of Title Bond (Form MV-46)

Must be executed by an insurance company licensed to do business in the State of Georgia. The bond must be in the amount determined by the valuation of property listed in the Motor Vehicle Ad Valorem Assessment Manual. Note: The MV-46 form must be signed by the principal and the agent for the insurance company. These signatures are required to be witnessed (attested).

C. Affidavit for Certificate of Title Bond (Form MV-46A)

The reason why a bond is necessary must be typed on this form. Form MV-46A must be in the same name(s) as reflected on Form MV-46. This form must be signed by the applicant(s) and signature(s) must be notarized.

D. Power-of-Attorney

Completed by the insurance or bonding company, authorizing the agent to issue the title bond for the insurance or bonding company.

E. Certification of Inspection (Form T-22B)

Must be completed by a Georgia law enforcement officer after a visual inspection of the vehicle's serial plate has been made. Valid title may be submitted in lieu of Form T-22B.

F. Ownership Support Documents

Any available ownership documents (bill-of-sale, title, certificate of registration, etc).

G. Lien or Security Interest Release (Form T-4)

To remove any liens or security interest shown on our records.

H. Processing Fee

\$18.00 (check or money order)

The Georgia title must be issued within six (6) months of the date of the bond. The minimum bond amount acceptable is \$100.00, regardless if the vehicle's value is less than \$100.00. For verification of the bond amount, the insurance company may contact (404) 362-6482 or (404) 362-6483.

### Exclusions:

A certificate of title bond cannot be obtained to secure a Georgia Certificate of Title for an abandoned vehicle or a vehicle that is a 1985-year model or older. A certificate of title for an abandoned vehicle must be obtained pursuant to the abandoned motor vehicle procedures. A surety bond cannot be obtained for vehicles not required to be titled in the State of Georgia (e.g., mopeds or boat trailers).

State of Georgia  
Department of Motor Vehicle Safety  
Motor Vehicle Services  
P O Box 740381  
Atlanta, Georgia 30374-0381

Certification of Inspection by a Duly Constituted Georgia City, County or State Law  
Enforcement Officer or County Tag Agent

This statement is to certify that I have made an examination of the manufacturer's identification number (VIN) plate or the NHTSA certification label on the vehicle described below and found the manufacturer's identification number (VIN) to be:

Manufacturer's Identification Number (VIN): \_\_\_\_\_

Year Model: \_\_\_\_\_ Make: \_\_\_\_\_ Body Style: \_\_\_\_\_

Is the serial plate missing from the vehicle? Yes  No

For Motorcycles/Scooters:

Is a National Highway Traffic Safety Administration (NHTSA) certification label affixed to the motorcycle or scooter? Yes  No  A NHTSA label is located near the steering post. NHTSA Decal # \_\_\_\_\_  
Name of Manufacturer: \_\_\_\_\_

This manufacturer's identification number certification must be signed and submitted with all applications for Georgia certificates of title, that are supported by documents other than a certificate of title or a manufacturer's statement of origin.

**Upon the signature of the duly constituted peace officer examining this vehicle and VIN, he or she certifies, under the penalty of false swearing (§16-10-71 of OCGA), that said peace officer did conduct an inquiry (QV) of the Georgia Crime Information Center's (GCIC) and/or National Crime Information Center's (NCIC) stolen vehicle files to establish the status of this vehicle.**

Date Inspected: \_\_\_\_\_

Officer or Tag Agent/Designee: \_\_\_\_\_  
(Print or Type Name)

Signature of Officer or Tag Agent/Designee: \_\_\_\_\_

Official Title: \_\_\_\_\_ Badge Number: \_\_\_\_\_

Inspecting Officer's/Tag Agent's Headquarters Address:

\_\_\_\_\_  
(Law Enforcement Agency's Name/County Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State & zip code)

\_\_\_\_\_  
(Area Code and Telephone Number)

**All applicable spaces on this form must be completed or it will not be accepted.  
Any alteration or correction will automatically void this form.**



# DMVS Title/Tag Application

- Original Title Fee \$18.00
- Replacement Title Fee 8.00
- Title Penalty Fee 10.00
- Expedited Title Fee 10.00

- County Ad Valorem Tax \$ \_\_\_\_\_ .00
- License Tag Fee \$ \_\_\_\_\_ .00
- Mfg. Fee Special Tag \$ \_\_\_\_\_ .00
- Special Tag Annual Fee \$ \_\_\_\_\_ .00
- Tag Transfer Fee \$ \_\_\_\_\_ .00
- 10% Tax Penalty (\$5 Min.) \$ \_\_\_\_\_ .00
- 25% Tag Penalty \$ \_\_\_\_\_ .00
- Tag/Decal Mail Fee \$ \_\_\_\_\_ .00

License Plate to Transfer \_\_\_\_\_  
(Attach copy of current registration.)

Current License Plate \_\_\_\_\_

**Vehicle Section: Applications (except signatures) must be typed, printed legibly in black or blue ink or electronically completed and printed.**

Vehicle Identification Number	Year	Make	Body Style	Model	Color	Cylinders	New or Used
Date Purchased	Emission Certificate Number	Current Title Number		State of Issue of Current Title	Georgia County of Residence		District #
Odometer Reading	Odometer Reading is Actual Miles Unless One of the Following is Checked <input type="checkbox"/> EXEMPT <input type="checkbox"/> Exceeds Mechanical Limits of Odometer <input type="checkbox"/> Not the Actual Mileage, Warning Odometer Discrepancy						Fuel

**Complete For All Trucks over 14,000 Gross Vehicle Weight**

Gross Vehicle Weight & Load    Straight Truck?    Used For Hire?    Type of Trailer Pulled?    Product Hauled?    Is This A Farm Vehicle?

Yes  No     Yes  No     Yes  No

**Number of Owners \_\_\_\_\_    Owner Section    Leased Vehicle  No  Yes (Complete Lessee Section.)**

Owner # 1	Full Legal Name of Owner #1		Date of Birth
GA. Driver's License No. (If Individual)	First, Middle, Last	Name of Business/Leasing Company Name	
Driver's License #    State/Country of Issue*			
Owner # 2	Full Legal Name of Owner #2		Date of Birth
GA. Driver's License No. (If Individual)	First, Middle, Last	Name of Business/Leasing Company Name	
Driver's License #    State/Country of Issue*			

Address (Street Address Including City, State, & Zip)	Mailing Address (If Different from Street Address Including City, State & Zip)
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<b>Seller Section</b>	<b>Lessee Section</b>
Georgia Dealer or Bank's 12 Digit Customer ID #	GA DL Number of Lessee (if individual)
Name and Address:	Driver's License # & State/Country of Issue*
Seller's County Location, if GA Seller	Lessee's Legal Name and Address or Business Lessee Name and Address:
	Lessee's County Location

**Number of Security Interests or Liens: \_\_\_\_\_    Security Interests or Liens Section**

Security Interest/Lienholder 12 Digit Customer Identification #	Security Interest/Lienholder 12 digit Customer Identification #
Name and Address of 1 <sup>st</sup> Security Interest/Lienholder:	Name and Address of 2 <sup>nd</sup> Security Interest/Lienholder:
Security Interest/Lienholder 12 digit Customer Identification #	<b>Name &amp; Mailing Address of Power of Attorney (POA). Attach original POA if Title to be mailed to POA.</b>
Name and Address of 3 <sup>rd</sup> Security Interest/Lienholder:	

I do solemnly swear under criminal penalty of a felony for fraudulent use of a false or fictitious name or address or for making a material false statement punishable by fine up to \$5000 or by imprisonment of up to 5 years, or both, that the statements contained herein are true and accurate.

Owner #1 Signature \_\_\_\_\_

Owner # 2 Signature \_\_\_\_\_

**\*Attach copy of out of state driver's license or driver's license from another country and proof of Georgia residency, e.g. copy of voter registration card, lease agreement, utility bill, etc.**